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## DUTY STATEMENT TEACHER

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**Responsible to:** Principal  
**Reports to:** Deputy Principal Learning Area Leader  
**Reviewed:** 2018

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This is the Duty Statement for Teachers at Sacred Heart College. Teachers in their professional capacity promote and model quality teaching & learning while contributing to the pastoral, administrative and academic wellbeing of students in the College.

The expectations of the person in this role are to contribute to the vision for the whole school, in compliance with the Professional Standards for the Teaching Profession, within the context of a Catholic School in the Mercy tradition.

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### FAITH COMMUNITY

- Accept the Catholic ethos and education philosophy of the school.
  - Maintain and clearly articulate a Catholic faith point of view.
  - Promote knowledge of the rich traditions of the Catholic Church.
  - Initiate, develop and implement strategies to promote the Catholic identity of the school in the area of responsibility and in the broader community.
  - Initiate and support programs that teach and reinforce Christian values.
  - Foster interpersonal relationships that reflect the Mercy values of love, respect, justice, hope and service.
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### VISION FOR THE WHOLE SCHOOL

- Actively support the College's Vision, Mission and School Improvement Plan.
  - Model collaborative and empathetic leadership.
  - Be committed to regular and ongoing professional learning.
  - Comply with the policies and directions contained in the Sacred Heart College Handbook.
  - Observe the College's Code of Behaviour at all times in order to be a positive role model to colleagues and students.
  - Understand and comply with legislated Child Safety requirements.
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### LEARNING AND TEACHING

- It is the responsibility of all teaching staff to contribute to the planning, development, implementation and evaluation of the College curriculum.
  - Promote and model quality teaching and learning.
  - Actively engage and participate in curriculum initiatives.
  - Actively support the Learning Leaders in producing high quality curriculum, reporting and assessment documentation and meeting set deadlines.
  - Attend and positively contribute to Learning Area meetings.
  - Use school data to improve student outcomes by enhancing teacher pedagogy, student engagement and achieve yearly faculty goals.
  - Employ appropriate methods of assessment and reporting that comply with required standards
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## **PEOPLE AND RESOURCES**

All teachers at Sacred Heart College will have the following:

- Current registration with the Victorian Institute of Teaching.
- A current National Criminal History Record Check.
- Suitable qualifications for teaching in a secondary school setting.
- A preparedness to undertake reflection on practice and contribute to a collaborative working environment.

All teachers will be responsible for yard duties and supervisions as part of their teaching load.

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## **COMMUNITY**

- Ensure that all communication with students and parents is of the highest quality.
- Promote the faculty's subjects to the wider community.
- Engage in the camps and extra-curricular program of the College.

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## **ADDITIONAL DUTIES**

- Be aware of and fully apply all the College Occupational Health & Safety Policies and Procedures in the workplace on a daily basis.
- Other duties as required by the Principal.